

Policy & Resources Scrutiny Report
Budget Monitoring as at 31st August 2021 - Detail Monitoring

Division	Working Budget				Forecasted				Aug 2021 Forecasted Variance for Year £'000	Notes	June 2021 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Chief Executive											
Chief Executive-Chief Officer	237	0	-259	-23	210	0	-259	-49	-27	Savings on supplies & services	-20
Chief Executive Business Support Unit	649	0	-586	63	514	-1	-586	-73	-136	3 vacant posts not anticipating filling 2 this year & a staff member on maternity leave, £27k savings on supplies & services	-111
Chief Executive Total	885	0	-845	40	724	-1	-845	-122	-163		-131
People Management											
TIC Team	233	-60	-221	-47	246	-60	-221	-34	13	1 x employee regraded with no funding	14
Agile Working Project	0	0	0	0	64	-64	0	0	-0		0
SCWDP	672	-417	1	256	673	-417	1	256	-0		-0
Practice Placements	70	-67	0	3	74	-72	0	2	-1		-1
Health & Social Care Induction Training Pilot	0	0	0	0	94	-95	0	-0	-0		-1
Business & Projects Support	262	0	-275	-14	240	0	-275	-36	-22	Savings on supplies & services	-31
Payroll	634	-357	-285	-8	609	-339	-285	-16	-7		-7
People Services – HR	1,073	-268	-786	19	1,063	-254	-786	23	4		2
Employee Well-being	775	-350	-423	2	767	-306	-423	38	36	Shortfall on budgeted external SLA income. Referrals have reduced from pre COVID19 levels.	46
Organisational Development	522	-39	-498	-15	506	-10	-498	-2	13	Underspend on supplies & services offset by training efficiency target not currently being met.	2
Employee Services – HR/Payroll Support	134	0	-132	2	160	0	-132	29	27	£18k graduate not funded, 2 x employees regraded with no funding £9k	26
School Staff Absence Scheme	0	0	0	0	859	-859	0	-0	-0		-0
DBS Checks	124	0	0	124	87	-2	0	85	-39	Review of DBS checks process & budget to be undertaken	-39
People Management Total	4,499	-1,558	-2,619	322	5,442	-2,477	-2,619	346	24		11
ICT & Corporate Policy											
Information Technology	4,987	-899	-3,841	247	4,973	-889	-3,841	243	-4		-0
Welsh Language	148	-11	-153	-16	125	-11	-153	-39	-23	Vacant post will be filled once pending team review is completed. Delayed due to COVID19 but due to be completed imminently.	-19
Chief Executive-Policy	854	-31	-786	37	790	-31	-786	-27	-64	3 Vacant posts will be filled once pending team review is completed. Delayed due to COVID19 but due to be completed imminently.	-52
Public Services Board	5	0	0	6	5	-0	0	6	0		-0
Food Procurement Project	0	0	0	0	7	-7	0	0	0		0
Armed Forces Covenant Scheme	0	0	0	0	85	-85	0	0	0		0
Armed Forces Veterans Hub	0	0	0	0	19	-19	0	-0	-0		-0
Armed Forces and Remembrance	5	0	0	5	5	0	0	5	0		0
Total ICT & Corporate Policy	5,999	-940	-4,780	279	6,008	-1,040	-4,780	187	-91		-71

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Admin and Law											
Democratic Services	1,886	-273	2,372	3,984	1,809	-318	2,372	3,863	-122	Underspend on Members pay £59k & travelling costs £33k, along with an additional £30k of income for work undertaken for the HRA	-120
Democratic Services - Support	506	0	-494	12	475	-36	-494	-55	-67	Additional income for work undertaken for the Wales pension partnership (£21k), ERW (£7k) & PCC (£8k); Posts vacant for part of year, due to be filled from October, savings on supplies & services.	-46
Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	24	0	21	45	24	0	21	45	0		-0
Land Charges	136	-305	20	-150	91	-294	20	-183	-33	Savings on supplies & services	-52
Police and Crime Commissioner	0	0	0	0	72	-72	0	0	0		0
Legal Services	1,898	-267	-1,511	120	1,870	-260	-1,511	99	-21	2 vacant posts during the year. Expected to be filled imminently.	-17
Central Mailing	45	0	1	45	28	-2	1	27	-19	Saving on franking machine leasing costs.	-18
Admin and Law Total	4,495	-846	703	4,351	4,369	-982	703	4,090	-261		-252
Marketing & Media											
Marketing and Media	330	-167	-213	-50	471	-109	-213	149	199	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements	107
Translation	566	-52	-502	13	476	-52	-502	-78	-91	Vacant post pending divisional realignment & number of staff members working reduced hours, savings on supplies & services	-44
Customer Services Centres	1,141	-353	-762	26	1,018	-348	-762	-93	-119	A number of vacant posts in the team, due to fill from November	-71
Yr Hwb, Rhydaman a Llanelli	191	-94	8	106	89	-53	8	45	-61	3 vacant posts pending divisional realignment offset partly by less income due to decreased demand for desk rental space	-46
Marketing Tourism Development	370	0	18	388	373	-4	18	388	-0		-0
Visitor Information	61	-5	18	74	61	-5	18	74	0		0
Events	49	-26	2	25	49	-26	2	25	0		0
Total Marketing & Media	2,708	-696	-1,430	581	2,537	-596	-1,430	510	-71		-54
Statutory Services											
Elections-County Council	9	0	129	138	3	0	129	131	-7		-7
Elections-Community Council	0	0	0	0	6	-6	0	-0	-0		0
Elections-Police & Crime Commissioner	0	0	0	0	332	-332	0	-0	-0		1
Elections-Welsh Government	0	0	0	0	190	-190	0	0	0		0
Registration Of Electors	170	-2	243	410	196	-22	243	417	7		8
Registrars	441	-307	192	326	507	-407	192	292	-35	Additional income being generated compared to budget. Includes reimbursement for lost income due to COVID19 for quarter 1 2020/21	-9
Coroners	372	0	8	380	408	0	8	417	36	Additional costs associated with jury inquest case.	37
Electoral Services - Staff	294	0	-291	3	260	0	-291	-30	-33	Vacant post pending divisional realignment.	-22
Statutory Services Total	1,286	-310	281	1,258	1,903	-957	281	1,227	-31		8

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Regeneration & Property											
Regeneration Management	295	0	38	333	293	0	38	331	-2		-3
Parry Thomas Centre	32	-32	11	11	33	-33	11	11	-0		-0
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	-0		-0
Welfare Rights & Citizen's Advice	166	0	2	168	167	0	2	168	0		0
Llanelli Coast Joint Venture	150	-150	5	5	150	-150	5	5	-0		-0
The Beacon	154	-141	50	64	137	-123	50	64	-0		0
Business Grants	0	0	0	0	31	-31	0	0	0		0
Support Programme	0	0	0	0	8	-8	0	0	0		0
BREXIT (WLGA Grant)	0	0	0	0	48	-48	0	0	0		0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	389	0	7,988	8,377	389	0	7,988	8,377	0		0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	452	0	89	541	452	0	89	541	-0		0
Community Development and External Funding	521	0	89	610	521	0	89	610	-0		-0
Coronavirus	0	0	0	0	6	-6	0	0	0		0
Food Hubs & Banks - Covid 19	0	0	0	0	70	-70	0	0	0		0
Kickstart DWP Employment Scheme	0	0	0	0	2,100	-2,100	0	-0	-0		0
Cockle Harvesters	0	0	0	0	169	-169	0	0	0		0
Wellness	25	0	19	44	25	0	19	44	-0		0
City Deal	0	0	24	24	-0	0	24	24	-0		0
Property	1,273	-88	-1,251	-66	1,176	-4	-1,251	-78	-12	Vacant post due to be filled imminently, this partially offsets a shortfall in external income generated.	-20
Commercial Properties	33	-594	537	-25	66	-476	537	127	152	General loss of income due to properties becoming vacant & no immediate prospect of re-letting	150
Provision Markets	596	-660	373	309	552	-487	373	437	128	General downturn in demand for stalls & consequent reduction in achievable rents. Partially offset by COVID19 income claim from WG for losses specifically attributable to COVID19 for quarter 1 2021/22.	166
Renewable Energy Fund	0	-52	0	-52	0	-52	0	-52	-0		-0
Net Zero Carbon Plan	127	0	0	127	127	0	0	127	0		-0
Operational Depots	337	0	-324	13	337	0	-324	14	0		0
Administrative Buildings	2,926	-777	-3,189	-1,040	2,753	-688	-3,189	-1,124	-84	Additional essential maintenance planned during the year. Offset by savings on utilities, as staff continue to work from home	-86
Industrial Premises	485	-1,482	899	-98	405	-1,483	899	-179	-81	Occupancy levels are still high despite the pandemic.	-92
County Farms	76	-342	425	158	76	-329	425	172	14	Shortfall on rent due to market conditions.	16
Livestock Markets	61	-213	3	-149	23	-38	3	-11	137	No rental income for 24 months for Nant Y Ci as per the terms of the new agreement	139
Externally Funded Schemes	3,784	-3,781	323	326	3,088	-3,085	323	326	0		-0
Regeneration & Property Total	11,969	-8,398	6,112	9,683	13,289	-9,466	6,112	9,934	251		271

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Financial Services											
Corporate Services Management Team	489	-129	-422	-62	532	-183	-422	-74	-12	Small savings on supplies and services	-8
Accountancy	1,748	-467	-1,253	28	1,732	-477	-1,253	2	-26	£16k part year net vacancies, due to be filled during the year. £10k net additional external SLA income over budget.	-37
Treasury and Pension Investment Section	265	-195	-70	0	244	-212	-70	-38	-38	£21k part year vacancies, due to be filled during the year. £17k external SLA income from the WPP and other smaller underspends	-55
Grants and Technical	343	-111	-218	14	304	-83	-218	3	-11	Part year net vacancies, due to be filled during the year.	-27
Payroll Control	91	0	-88	3	94	0	-88	6	3		3
Payments	557	-77	-457	23	517	-75	-457	-15	-38	£23k part year vacancies, due to be filled during the year. £15k savings on supplies and services	-28
Pensions	1,378	-1,314	-58	6	1,448	-1,384	-58	6	0		0
Audit Fees	322	-93	4	233	281	-92	4	194	-40	A proportion of audit fees are chargeable directly to grants	-42
Bank Charges	68	0	1	69	49	0	1	50	-19	Charges reduced since introduction of new contract	-29
Wales Pension Partnership	84	-84	0	0	74	-74	0	0	0		0
Miscellaneous Services	8,230	-122	1,705	9,813	7,815	-43	1,705	9,478	-335	£335k underspend on pre LGR pension costs.	-328
Financial Services Total	13,576	-2,592	-856	10,128	13,089	-2,622	-856	9,611	-517		-551
Revenues & Financial Compliance											
Procurement	611	-35	-551	26	564	-34	-551	-21	-47	£47k part year vacancies, due to be filled during the year.	-30
Audit	487	-19	-463	5	462	-19	-463	-21	-26	£23k part year vacancies, due to be filled during the year.	-6
Risk Management	152	-0	-149	2	160	-0	-149	11	9		-4
Business Support Unit	142	0	-81	61	118	0	-81	37	-24	£24k part year vacancy, due to be filled during the year.	-15
Corporate Services Training	60	0	-59	1	51	0	-59	-9	-9		-9
Local Taxation	949	-763	528	713	953	-776	528	705	-8		-8
Council Tax Reduction Scheme	16,828	0	78	16,906	17,400	0	78	17,478	572	Increased demand since COVID19. WG contribution received for the shortfall in 2020/21, but no confirmation to date whether that will be replicated in 2021/22	572
Rent Allowances	41,323	-41,540	1,495	1,278	40,961	-41,472	1,495	985	-294	Predicted underspend based on anticipated payments due, anticipated reimbursement from DWP and recovery of overpayments.	-294
Rates Relief	328	0	5	333	195	0	5	200	-133	Low take-up anticipated in 2021/22	-138
Housing Benefits Admin	1,684	-752	-877	55	1,383	-624	-877	-118	-173	A number of posts have been vacant during the year to date. A large number of staff members are currently on lower points of the salary scale but budgeted at the top of scale. (£269k). £39k saving on supplies and services costs anticipated. This is offset by the ongoing annual reduction in admin grant received from DWP.	-105
Revenues	939	-136	-755	48	935	-132	-755	48	-0		0
Revenues & Financial Compliance Total	63,504	-43,246	-830	19,428	63,182	-43,058	-830	19,295	-133		-39
TOTAL FOR POLICY & RESOURCES	108,920	-58,586	-4,264	46,071	110,542	-61,200	-4,264	45,078	-992		-809